

TRAVEL/RESEARCH FUNDING INFORMATION FOR ONLINE MS PSYCHOLOGY STUDENTS

Although research is not a core/required component of this program, some students may conduct research with program (or non-program) faculty on their own and present research at national and international academic conferences. We are happy to offer a couple options for funding research (e.g., participant payment, supplies, equipment) and conference travel expenses. (Note: You will not be allowed to apply any research credit hours toward your MS Psych degree requirements.) Additionally, you may be able to apply any unused funds towards travel expenses for doctoral program interviews. As with the other funding requests, the Director must approve this request.

- 1) Online MS Psychology Program Funding.** The MS program makes available approximately \$750 in travel/research funding to each student, to be used over the course of the standard two-year program. Students may choose to use that money in one year or split it over the two years in the program. Please complete the appropriate form on our website and submit to the MS Psych Director (kjwesto2@asu.edu) – (<https://newcollege.asu.edu/advising/graduate/psychology-masters-degree-online>).

- 2) Psi Chi Travel and Research Funding.** Members of Psi Chi are eligible to apply for many travel and research grants and awards. See here for a listing of available awards and grants for graduate members of Psi Chi: https://www.psichi.org/?page=2_graduate_main#.WZdqAT6GNhE. If you are already a member of Psi Chi from your undergraduate days and want to switch your membership chapter here to our ASU West Psi Chi chapter as a graduate student, get in touch with the Psi Chi Faculty Advisor (Erin Kube; erin.kube@asu.edu) who can help you with this. If you've never been a member of Psi Chi and want to become a member, our chapter does an induction process and ceremony every spring. Look out for the email from Dr. Neal early in the spring semester about how to join if you want to become a member.

Funding Priorities for Psychology Program Fee Monies (not rank ordered)

- **Presenter at a professional conference**
- **Co-authorship on a conference presentation**
- **Thesis/Applied Project research expenses**
- **Doctoral program interview expenses** (only if monies remaining after prior travel/research expense requests)
- **Attending only at a professional conference** (eligible for a lower amount of funding)

How to Get Reimbursements

Typically, to get a reimbursement for research expenses, you need to submit the original receipt and justification (and a log for the gift cards) to Gloria for reimbursement. For travel reimbursement, you will need to set up a Travel Profile and use the Concur program to submit a Travel Request (prior to travel) and an Expense Request (after travel). No advances are given for travel to conferences. Please see the following PowerPoint on information about reimbursements and the Concur system: [How to get reimbursements and use Concur \(PPT\)](#)

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