



# English, MA Handbook

**ASU** New College  
of Interdisciplinary Arts and Sciences  
Arizona State University

Greetings!

Welcome to the New College of Interdisciplinary Arts and Sciences at Arizona State University.

Your acceptance into our graduate degree program is evidence of your past academic accomplishments and your future potential. It is both an honor and an indication of the hard work and dedication you have invested into your education. Congratulations! Chances are you probably have questions, answers for most of which you will find throughout this handbook. But there are at least two questions I want to address here. First, “for how long will New College be new?” New College will always be New! That’s because New is not measured on a stopwatch or even a calendar. New is a mindset to never settle for the status quo, but instead continue to push the bounds of knowledge and understanding.

The next most-often question I receive is, “what is Interdisciplinary?” The dictionary tells us interdisciplinary involves two or more disciplines. We put that in practice in New College by building degree programs that break down the silos between traditional academic disciplines. Your studies will likely include courses offered across our four unique schools.

Please know, starting a graduate degree program is a huge next step in your life – and I want you to know that throughout your journey with New College, all of us are ready to help you through every phase. If your schedule allows, I invite you to visit our beautiful campus at any point during your studies. Come meet your faculty and advisors. I would sincerely appreciate meeting you as well. Looking ahead, when you graduate, please consider joining us in person for commencement, convocation, and our special New College reception just for online students.

We are thrilled you have chosen New College to pursue your graduate degree and we commit to being here with you every step of the way.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd R. Sandrin".

Todd R. Sandrin, Ph.D.

Dean, [New College of Interdisciplinary Arts and Sciences](#)

Vice Provost, [West campus](#)

Professor, [School of Mathematical and Natural Sciences](#)

Senior Global Futures Scientist - [Julie Ann Wrigley Global Futures Laboratory](#)

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# Overview

## ASU Charter

ASU is a comprehensive public research university, measured not by whom we exclude, but rather by whom we include and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities it serves.

Visit [ASU Charter, Mission and Goals](#) for more information.

## Diversity, Equity, and Inclusion

The New College of Interdisciplinary Arts and Sciences is guided by our commitment to fulfilling ASU's Charter. As a comprehensive public research university that measures itself not by whom it excludes, but by whom it includes and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities it serves, New College supports inclusive excellence in all forms and aims to foster a sense of belonging for all its students, staff and faculty. In New College, our commitment to access means that we strive to create an educational and work environment that is free from discrimination. Our unit and the University are deeply committed to building excellence, enhancing access, and having an impact on our communities, state, nation, and the world. This is actualized by our faculty and staff who engage in the advancement of knowledge with the most inclusive understanding possible of the issues that are addressed through our scholarly activities.

Find more information at [Graduate Student Diversity Resources](#); [Center for the Study of Race and Democracy](#)

# Welcome

Dear Students,

As Director of the MA in English at ASU's New College, I welcome you to the Master of Arts in English program at Arizona State University's New College of Interdisciplinary Arts and Sciences, located on [ASU's West Valley campus](#)! I'm Dr. Sharon Kirsch, and I will serve as your primary advisor throughout your studies with us at New College. This handbook provides important resources for you as a graduate student at ASU, including financial resources and policies for graduate students, information about our curriculum and our English faculty members, as well as your options for degree completion and the procedures for that completion.

The Master of Arts in English program at New College is a comprehensive program that addresses the many facets of English: its literatures; its linguistic, social, and cultural histories; and its capacities for persuasion, education, and radical critique. Students in the program have the opportunity to work closely with research faculty specializing in British, US, African-American, and Latinx literatures, as well as critical theory, rhetoric and composition, and creative writing. The program's innovative curriculum can be completed in one or two years and culminates in a student-driven capstone project. Our flexible program is designed to train present and future educators, those interested in pursuing doctoral work, as well as individuals pursuing careers in the wide variety of professions that value advanced critical thinking, research, and communication skills: from journalism and publishing to business communication, web content and social media management, educational and nonprofit consulting, public relations, and many more.

We are very lucky to be housed on the beautiful West Valley campus of ASU. If you have not yet visited our campus, I invite you to view this [short video tour](#). You will find that it is easy to navigate between classroom buildings, faculty offices, the library and dining options, all just steps away. Students also appreciate the generous parking options adjacent to your classrooms. The lush landscaping and serene atmosphere are often compared to those of elite liberal arts colleges around the world. Your enrollment at ASU also includes access to our state-of-the-art [Sun Devil Fitness Complex](#) located on the campus within easy walking distance to your classrooms and the library.

While we will meet, at a minimum, once per semester, you may certainly consult with me more often, particularly about how the program is meeting your own career goals. Prior to the fall semester, we will have an orientation meeting at which I provide additional resources to help you begin the process of earning your MA and introduce you to your cohort of fellow graduate students. In the meantime, if you have questions related to the program or registration, please contact me ([Sharon.Kirsch@asu.edu](mailto:Sharon.Kirsch@asu.edu)) or the academic success coordinator, Tina Hughes, at [ncgradadvising@asu.edu](mailto:ncgradadvising@asu.edu).

Sincerely,

Dr. Sharon Kirsch

## Quick Facts

Program location: West campus

Start terms: Fall A/C, Spring A/C

Time to completion: 12 Months for Full-Time Students

Schedule: Weekdays/Evenings

## Student Support & Academic Advising

### Faculty Advising

The Program Director will advise students throughout the degree, and will communicate with all students at least once per semester to discuss their progress and to help with any concerns as they may arise. The Program Director will also communicate with students about opportunities for professional development, which occur regularly throughout the academic year. Whenever students have concerns over anything relating to their progress toward the M.A., they should contact the Program Director (Sharon.Kirsch@asu.edu) to arrange an appointment.

### Staff Advising

The New College Graduate Staff Advisor, also known as the Academic Success Coordinator, provides general advising designed to direct the student to courses and faculty who could best meet their academic and professional interests. The Graduate Staff Advisor is available to assist students in the development and completion of the interactive Plan of Study (iPOS). For Graduate Staff Advisor questions call 602-543-3000 or email [NCGradAdvising@asu.edu](mailto:NCGradAdvising@asu.edu). Click [here](#) to schedule an appointment online.

## My ASU Portal

On your My ASU portal you will find information about your courses, transcripts, transportation, student success and support, finances, university policies and the academic calendar. You can familiarize yourself with the portal using [My ASU tutorial](#).

# Student Responsibility

As a graduate student, you are responsible for reviewing and adhering to all university, college, and graduate college policies and procedures.

- Review this program handbook and communicate with your academic success team about any questions.
- Review your [program website](#) to ensure you have information related to course registration and course sequencing.
- Check your ASU email daily and review all messages from your New College Graduate Student Services team.
- Monitor your My ASU account regarding your status, holds, action items and other important information to ensure you're on track for your degree.

# Admissions

## Application Requirements & Deadlines

Admission to the MA English – West Valley campus program is offered for Fall A/C (August) and Spring A/C. Completed admission files are reviewed on a rolling basis. Admission decisions are typically made within ten business days. Applicants are encouraged to apply early and have all application materials on file with ASU on or before any posted deadlines.

The Graduate College at ASU maintains a minimum requirement of admission to master's, certificate and doctoral programs. These minimum requirements can be reviewed on the [ASU Graduate Admission](#) site. Each degree program also establishes specific admission requirements. Please visit [ASU Degree Search](#) for details on application requirements. Applicants must fulfill the requirements of both the Graduate College and the New College of Interdisciplinary Arts and Science.

Application deadlines for New College graduate degree programs can be found online [here](#).

Admissions Contact Information:

Future Students: [NC.GradStudies@asu.edu](mailto:NC.GradStudies@asu.edu)

Current Applicants: [NCGradAdmissions@asu.edu](mailto:NCGradAdmissions@asu.edu)

# Investment and Funding

## Tuition and Fees

All amounts shown in the Tuition and Fees Schedules or in other University publications or web pages represent tuition and fees as currently approved. However, Arizona State University reserves the right to increase or modify tuition and fees without prior notice, upon approval by the Arizona Board of Regents or as otherwise consistent with Board policy and to make such modifications applicable to students enrolled at ASU at that time as well as to incoming students.

To view current year tuition, program fees, other fees, please visit the [Tuition and Cost Calculator](#).

To view historical information about tuition and fees, please visit [Tuition and Fees Schedule](#).

## Financial Aid and Scholarship Services

Financial aid is available through several different sources:

- 1) [The Graduate College University Grant \(GCUG\)](#) is a need-based award to support new and continuing masters and doctoral students with financial need as determined by information taken from the FAFSA. The GCUG is intended to support in recruitment and retention of outstanding graduate students at Arizona State University. Students may receive this award for a maximum of four semesters throughout their degree study. Students must be nominated by their academic unit.
- 2) **MA ENG Scholarship:** Depending on program funds, a small number of merit scholarships for students enrolling full-time (minimum 9 English graduate credit hours per semester) in the English MA program may be available from the School of Humanities, Arts, and Cultural Studies. The merit scholarship provides funds to cover textbook purchases. Applicants are automatically considered for this scholarship and do not need to apply for it. Students who receive the scholarships are notified before the beginning of their first fall semester.
- 3) **Course Assistant Positions:** These positions, if available, involve assisting New College faculty teaching larger lecture courses or online composition courses. CA responsibilities typically include, but are not limited to, grading assignments, facilitating discussions, and answering student questions. The positions are competitive—please contact the MA Program Director for information on available positions and how to apply.
- 4) **Traditional Financial Aid (Loans & Grants):** For information on general financial aid products, please visit [ASU's Financial Aid office \(https://students.asu.edu/financialaid\)](https://students.asu.edu/financialaid)



# Program Requirements

## Degree Requirements

The MA English – West Valley campus program requires 30 credit hours including 3 credit hours of culminating experience.

Visit [ASU Degree Search](#) for more information.

## Course Descriptions

### Required Core (6 credit hours):

**ENG 502: Contemporary Critical Theories (3 credit hours).** This course introduces students to graduate-level study of key figures, movements, controversies, and paradigms within 20<sup>th</sup>- and 21<sup>st</sup>-century literary theory.

**ENG 582: Pedagogy (3 credit hours).** This course offers a graduate-level overview of diverse theories of English instruction, including composition/rhetoric, linguistics and literary, with emphasis upon development and implementation for high school- and community college-level instructors.

### Electives or Research (12 credit hours):

**ENG 500: Research Methods (3 credit hours).** This course provides students an introduction to graduate studies in English by offering instruction in research tools and methodology.

**ENG 591: Seminar (3 credit hours).** This course guides students through preparation for their capstone projects.

**ENG or LIN coursework (6 credit hours).** Students are required to take 6 credit hours of electives. The MA faculty have put together a sequence of courses to provide students with both depth and breadth across the discipline. It is strongly recommended that students follow the prescribed sequence of courses consisting of 30 credit hours. Students who wish to take ENG courses offered by faculty outside of New College, or courses with a non-ENG prefix, must first receive approval from the Program Director

### Open Electives or Research (9 credit hours):

Students are required to take an additional 9 credit hours of electives. The MA faculty have put together a sequence of courses to provide students with both depth and breadth across the discipline. It is strongly recommended that students follow the prescribed sequence of courses consisting of 30 credit hours. Students who wish to take ENG courses offered by faculty outside of New College, or courses with a non-ENG prefix, must first receive approval from the Program Director.

### Culminating Experience (3 credit hours):

**ENG 597 Graduate Capstone Seminar (3 credit hours).** This course guides students through the completion of their capstone projects. The capstone is the integrating project completed at the end of the program of study. The capstone will most often take the form of a traditional research paper or applied project in literary scholarship, composition or rhetorical studies, or linguistics. Students prepare and submit a capstone project proposal in ENG 591, the term before beginning the project. The proposal, which must be approved by the instructor of record for ENG 591 (the Seminar in which students prepare the proposal), outlines the nature of the project and the work's original contribution to the relevant fields of scholarship.

### **Approval for Credit Taken Outside the program**

Before taking courses outside the program please confer with your program director to determine if the course is appropriate for inclusion on your iPOS. This will involve sharing the following with the director:

- a brief description of why the course is relevant to your iPOS
- the course prefix and number
- the course title
- the course catalog description

## **Culminating Experience**

### **Capstone Course Eligibility and Registration**

The capstone course is completed in a student's final semester of study. To be eligible for an override to enroll in the culminating experience a student must:

- Have an approved iPOS with no course errors
- Resolve all items listed under Priority Tasks affecting registration in the My ASU Portal
- Meet the minimum 3.00 GPA in each Plan of Study GPA, Overall Graduate GPA, Cumulative GPA.
  - If one or more of the GPAs is below the required minimum and can increase to a 3.00 with successful completion of the capstone, registration will be permitted.
- If a student becomes ineligible before the start of the culminating experience they will be removed from the course by New College Graduate Student Services.

Prior to registration a student who is issued an override will receive an email with the appropriate section line number. If a student does not meet eligibility requirements as outlined above they will need to contact [NCGradAdvising@asu.edu](mailto:NCGradAdvising@asu.edu).

### **Capstone Course Completion**

All MA English students must earn a "B" or higher in ENG 597.

The MA English program allows students a maximum of two graded attempts per course (letter grade A-E). Students who do not achieve a "B" or higher in the second attempt will be recommended for dismissal from the program.

Grades of Incomplete "I" or Withdrawal "W" in ENG 597 do not indicate satisfactory academic progress. A student with three or more earned "I" or "W" grades (or a combination of "I" and "W" grades) may be recommended for dismissal.

# Graduation Requirements

## Graduation Checklist

After you have successfully registered for ENG 597, please review the following information to ensure a smooth graduation process.

- [\\*Apply for graduation](#) via My ASU online. Ensure you have an approved and up-to-date iPOS on file.
- Review [dates and deadlines](#) established by ASU Graduate College. Discuss these dates with your committee to determine dates to submit drafts and a date to submit the final project.
- Complete the capstone according to the recommendations, suggestions, and revisions provided by the capstone course instructor and capstone committee member.
- When your final project is approved by your capstone instructor:
  - (i) The capstone instructor will input a letter grade for your ENG 597 course.
  - (ii) Please submit an electronic copy of your capstone project, including a 100-word abstract, to the Graduate Academic Success Coordinator at [NCGradAdvising@asu.edu](mailto:NCGradAdvising@asu.edu).

**\*Applying for graduation and registering to attend in-person graduation ceremonies are separate but related issues.** Applying and paying your graduation fee ensures that your degree will be processed after coursework is complete and certification of your degree is issued. Registering for attendance at ceremonies ensures that seating will be made available for you and your guests for the event(s) you will attend. It also ensures tickets will be reserved for those events that require tickets.

# Ceremonies

There are a variety of opportunities to celebrate this milestone. Two of the most popular ceremonies are Commencement (ASU ceremony) and Convocation (College ceremony).

**Commencement:** Commencement ceremonies are the official graduation events for the university. During the university's graduate Commencement, President Crow confers degrees on all ASU graduate students (master's and doctoral candidates).

- **Master's degree candidates** will be hooded at Graduate Commencement, but will **NOT** be called individually to cross the stage.
- **Doctoral candidates** will be hooded at Graduate Commencement, have their names called and cross the stage individually to receive congratulations.

**Convocation:** Convocation ceremonies celebrate graduating New College of Interdisciplinary Arts and Sciences students and their achievements. During Convocation, New College of Interdisciplinary Arts and Sciences **graduates are individually recognized** for their academic achievement, including crossing the stage while their name is read.

## Register to Attend an Event

All ASU graduation ceremonies require reservations (RSVPs) from graduating students who wish to participate. Attendance is not mandatory or you may elect to attend one or more ceremonies.

[Register to Attend Commencement](#)

[Register to Attend New College Convocation](#)

Summer graduates completing coursework in August may opt to participate in ceremonies the May prior to course completion or the December following course completion.

# Faculty



**Akua Duku  
Anokye**

**Research Interests:** Sociolinguistics; Folklore Studies; Rhetoric & Composition; Africana Language, Literature, & Culture; Oral History, and Social Justice



**Patrick Bixby**

**Research Interests:** Mobility & Belonging; Irish Studies; British Modernism; Continental Philosophy; and Postcolonial Studies



**Christopher Hanlon**

**Research Interests:** Antebellum Literature & Culture Focus on Patterns of Transatlantic Kinship; Slavery; Sectional Politics; Communications Technology & Literature; Eloquence; and Disability & Neurodiversity



**Sharon Kirsch**

**Research Interests:** American Literature; Poetry; Rhetorical Studies and Women & Gender Studies



**Annika Mann**

**Research Interests:** 18<sup>th</sup> & 19<sup>th</sup> Century British Literature and Culture; History of Medicine; Health Humanities and Disability Studies



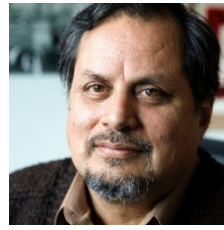
**Miriam Mara**

**Research Interests:** Health Law & Policy; Irish Studies; Food Sovereignty; 20<sup>th</sup> Century Literature; Health Humanities and Medical Rhetoric



**Francine McGregor**

**Research Interests:** Medieval & English Literature; Gender Studies



**Louis Mendoza**

**Research Interests:** English & Chicano & Latino Studies; Ethnic & Third World Literatures



**Michael Stancliff**

**Research Interests:** Rhetoric & Composition; 19<sup>th</sup> Century Literary & Cultural History

# Degree Progress

## Registration and Course Selection

Students will register for classes each semester via My ASU and use their course sequence or approved iPOS as a guide for registration. The schedule of classes is available at the [MA English advising website](#).

The recommended course sequence varies slightly for each admit term and can be viewed online at the [MA English advising website](#). It is important to consider your personal and professional commitments when you select a completion timeline. Summer registration is required for students to complete the culminating experience.

## Continuous Enrollment Policy

To remain active at ASU graduate students must be continuously registered for a minimum of 1 graduate credit hour in every fall and spring semester.

Students who fail to enroll in any semester (not including summer) will be dropped automatically by the ASU Graduate College and have to re-apply and be re-admitted to continue working towards the degree.

Please review the Registration and Course Selection above. Depending on course availability, some programs may require summer registration.

## Drop/Add Withdrawal

The [ASU Academic Calendar](#) lists specific dates and deadlines for each semester. Exceptions to published dates are rare and made on a case-by-case basis.

## Request Leave of Absence

Students can apply for a formal waiver of the continuous enrollment requirement or a leave of absence (up to 2 semesters). These must be submitted via the iPOS in MyASU and approved by the student success team, program director, and the Graduate College prior to the semester for which the waiver or leave of absence is requested.

## Interactive Plan of Study (iPOS)

### What is the interactive Plan of Study (iPOS)?

The interactive Plan of Study (iPOS) functions as an agreement between the student, the academic unit, and the ASU Graduate College. It will support you as you make progress toward your degree requirements. ([Learn More](#))

The iPOS allows you to plan for your course load, can guide registration each term, and provides an anticipated timeline for degree completion.

### How do I select courses for my iPOS?

At the time of admission students in the full-time MA English program are provided with a recommended sequence of courses that can be completed within 16 months. It is expected that students take coursework in Fall, Spring, and Summer. For students in the part-time program, courses can be completed within 24 months (Fall, Spring, Fall, Spring, Summer).

The recommended course sequence varies slightly for each admit term and can be viewed online at the MA English [advising website](#). It is important to consider your personal and professional commitments when you select a completion timeline.

Failure to follow the provided course sequence may delay time to degree completion. It is the responsibility of the student to communicate with the Graduate Academic Success Coordinator at [NCGradAdvising@asu.edu](mailto:NCGradAdvising@asu.edu) if there are any challenges with the assigned course sequence.

### **How to create an iPOS**

To access the iPOS: Login to [My ASU](#). From the My Programs box, under the Programs tab, select iPOS. Select Graduate Interactive Plan of Study (iPOS). Note: Pop up blockers may need to be turned off.

You will find instructions for submitting the iPOS in the downloadable [how-to guide](#).

All of the information you need to submit your iPOS including course requirements by semester, faculty advisor, and anticipated graduation term are available on the course sequence on the [advising website](#).

### **When do I file my iPOS?**

We encourage students to file their iPOS as soon as possible (the iPOS is available to students 90 days prior to the start of their first semester). It helps advising to monitor progress and provides you with the information you need for registration each term.

An advising hold will be placed on your account if you do not have your iPOS filed by the end of your first semester.

### **Can I update my iPOS?**

Yes! Once approved, the iPOS can be updated to accommodate changes in your course selection.

## **Academic Progress**

### **Satisfactory Academic Progress**

As a graduate student it is your responsibility to be aware not only of your program's requirements, but also policies set in place by the Graduate College. Students are required to be aware of and understand the current [ASU Graduate Policies and Procedures](#), the New College of Interdisciplinary Arts & Sciences [Satisfactory Academic Progress Policy](#), as well as any policies outlined in this manual.



In addition to requirements outlined in New College Satisfactory Academic Progress Policies students must achieve a grade of “B-” or higher in all **required courses** that appear on the approved Plan of Study (required courses are listed in the [ASU Academic Catalog](#)). A student who receives a C+ or lower in a core course in their program must repeat the course in a regularly scheduled (not an individualized instruction) class. Although only the “B-” or higher can be included on the iPOS GPA, both grades will be used to compute the Cumulative GPA and the Overall Graduate GPA.

Required English Courses: ENG 500, ENG 502, ENG 582, ENG 591

Review the complete policy and performance requirements [here](#).

## Academic (grade) Grievance Policy

The New College of Interdisciplinary Arts & Sciences requires that any student seeking to appeal a grade must follow the Academic (grade) Grievance Policy.

Review the complete policy and steps located in the “Graduate policies” section of the New College Academic Catalog policies located [here](#).

# Student Code of Conduct and Academic Integrity

## Student Code of Conduct

All students are expected to adhere to the [Arizona Board of Regents Student Code of Conduct](#).

## Academic Integrity

The highest standards of [academic integrity](#) and compliance with the university’s [Student Code of Conduct](#) and [Academic Integrity Student Policy](#) are expected of all graduate students in academic coursework and research activities. The failure of any graduate student to uphold these standards may result in serious consequences including suspension or expulsion from the university and/or other sanctions as specified in the academic integrity policies of individual colleges as well as the university.

For more information please visit: the [Graduate College’s Policies, Forms, and Deadlines](#) and [Maintaining Academic and Research Integrity](#).

# Resources

There are a number of resources available in the program and through the university.

## Funding for Travel

We encourage our students to present research at national and international academic conferences. As such a number of options exist for funding travel to these events.

1. MA program funding. The ENG MA program makes limited funding available. Please contact the program director for more information.
2. ASU Graduate College Travel Grants. ASU's Division of Graduate College makes a limited number of travel grants available to students presenting at conferences. These grants typically cover airfare from Phoenix to the conference location. This award has four application deadlines per year and must be applied for well in advance of the travel date. Applications must be submitted to the director of the graduate program. See <https://graduate.asu.edu/current-students/funding-opportunities/awards-and-fellowships/travel-awards> for more information and deadlines.
3. Graduate and Professional Student Association (GPSA) Travel Grants. ASU's graduate student association offers a variety of travel awards available. Individual travel awards (to conferences) are up to \$950 and have a monthly application deadline. Group travel grants are for teams of student researchers presenting a symposium or other group project. Interview travel grants are need-based grants made available to students who require funds in order to travel to an academic interview (e.g., at a PhD program). Details and application materials can be found at <http://gpsa.asu.edu/funding>

## Academic and Professional Services

- [ASU Library](#) now has an online tutorial version of "Library 501: What Grad Students Need to Know about the Library" workshop available for online students and anyone else for whom it might be useful. The Library 501 tutorial can be found on the tutorials page under "[Other Tutorials](#)".
- [Career & Professional Development Services](#) – resource for finding jobs and internships, career advising, and more; online services available.

## Student Support Services

- [Dining Options](#)
- [Banks](#)
- [Counseling](#)
  - [Graduate Student Wellness Resources](#)
  - [Graduate Student Wellbeing](#)

- [Educational Outreach & Student Services \(Dean of Students Office\)](#)
- [Graduate Student Diversity Resources](#)
- [Graduate Academic Support Services](#) – in-person (all campuses) and online, no-cost writing and statistics tutoring (most services are free except for special sessions, refer to the website for more details).
- [Health](#)
- [Housing](#)
- [ID Cards](#)
- [International Student Services Center \(ISSC\)](#)
- [Sexual Violence Awareness, Prevention and Response \(Title IX\)](#)
- [Student Accessibility and Inclusive Learning Services \(SAILS\)](#)
- [Student Rights and Responsibilities](#)
- [Veterans](#)

## University Contact Information

- [Emergency Services](#)
- [Graduate College](#)
- [GPSA Outreach](#)
- [Provost's Office](#)
- [Student Business Services](#)
- [University Technology Office/IT Help](#)
- Title IX Information and Coordinator
  - ASU prohibits all forms of discrimination, harassment and retaliation. To view ASU's policy please see <https://www.asu.edu/aad/manuals/acd/acd401.html>.
  - Title IX protects individuals from discrimination based on sex in any educational program or activity operated by recipients of federal financial assistance. As required by Title IX, ASU does not discriminate on the basis of sex in the education programs or activities that we operate, including in admission and employment. Inquiries concerning the application of Title IX may be referred to the Title IX Coordinator or to the U.S. Department of Education, Assistant Secretary, or both. Contact [titleixcoordinator@asu.edu](mailto:titleixcoordinator@asu.edu) or 480-965-0696 for more information. Office located at 1120 S. Cady Mall, INTDSB 284. For information on making a report please go to [www.asu.edu/reportit/](http://www.asu.edu/reportit/).
- Safety and Wellbeing
 

Your safety and wellbeing as graduate students are important to us. Any student who is having difficulty affording groceries or accessing sufficient food to eat every day, who lacks a safe and stable place to live, or who is grappling with concerns such as mental or physical health, loss or grief, justice system involvement, immigration status, or persistent discrimination, trauma, or violence, including sexual violence, and believes this may or will affect their performance in the English MA program, is urged to contact one or more of the following for support:

- **ASU Dean of Students Main Campus - Student Advocacy and Assistance** (480-965-6547)
- **ASU Dean of Students West Campus – Student Advocacy and Assistance** (602-543-8157)
- **ASU Counseling Services** (480-965-6146 or after business hours, 480-921-1006)

See the [Arizona Foodbank Network](#) to search for agencies that provide emergency food boxes, meals, and fresh produce.

Because graduate students often reside in different metro Phoenix locations, you might also search online for “**basic needs information and referral**” or “**crisis hotline and services**” to access resources or advocacy organizations closest to you.

**Please also inform the Director of the MA English program of your circumstances and needs if you are comfortable doing so.** This will enable her to provide any resources that she may be aware of or have access to.

## Program Contact Information

With specific questions about the Graduate Program in English, MA, contact:

Sharon Kirsch, Program Director, ENG MA  
 New College of Interdisciplinary Arts & Sciences  
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With general questions about ASU Graduate Studies policies/procedures, contact:

Graduate College  
 Interdisciplinary Building, B Wing, Suite 285 – Tempe campus  
<http://graduate.asu.edu/>

With questions about tuition, scholarships, and financial aid:

ASU Financial Aid

University Center Building, Suite 101

<http://students.asu.edu/financial-aid>



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