

**Fall and Spring Semester Credit Hour Load** - A minimum full-time course load for an undergraduate student is 12 credit hours. The maximum course load for which a student may register is 18 credit hours. A student wishing to register for more than the maximum must petition the standards committee of the college in which the student is enrolled and must obtain an approved overload before registration.

Fall and Spring semesters consist of three sessions: Session A (1<sup>st</sup> 7.5 weeks), Session B (2<sup>nd</sup> 7.5 weeks) and Session C (15 weeks). The maximum course load is 9 credit hours in Session A or Session B, or 18 credit hours in Session C; or a combination that does not exceed 18 credit hours (e.g. 3 credits in Session A combined with 3 credits in Session B would leave a student a maximum of 12 credits in Session C in which to register).

**Summer Session Semester Credit Hour Load** - The summer session credit hour load limit is 7 credit hours for each six-week session, 9 credit hours for the eight-week session, and may not exceed a total of 14 credit hours for any combination of sessions.

**This petition is for New College of Interdisciplinary Arts & Sciences Majors only.**

- You must be a degree-seeking student.
- You must submit a new petition each semester that you wish to take an overload.
- Approval of an overload does not imply that the college will approve requests to late add a course.
- These are the minimum criteria for approval; additional factors may affect your application.

Overload requests will be considered ( <b>not guaranteed</b> ) for students who meet the following criteria	<b>Fall and Spring Sessions A or B</b> (7.5 week)	<b>Fall and Spring Session C</b> (15 weeks)	<b>Summer Sessions A or B</b> (6 weeks)	<b>Summer Session C</b> (8 weeks)
Normal credit hours allowed by semester/session	9	18	7	9
3.00 ASU cumulative GPA and at least two successful semesters of 16-18 hours at ASU are the criteria for overloads of:	10-12	19-21	N/A	N/A
3.60 ASU cumulative GPA and two successful semesters of 19-21 hours at ASU are the criteria for overloads of:	N/A	22 or higher	8-9*	10-11*

*Nondegree students may enroll in eight credit hours each fall or spring semester, seven credit hours for each six-week summer session, and nine credit hours for the eight-week summer session.*

Overload requests will be considered (not guaranteed) for students who have a minimum 3.00 GPA and at least two successful semesters of 16-18 hours completed at ASU. **See page one for guidelines.**

**Student Information**

Name:	ASU ID #:
ASU Email:	Phone #:
Total Credit Hours Earned:	Cumulative ASU GPA:
Major/Degree:	Date:

**Overload Request Information**

What semester are you requesting this overload for?		
Total semester credit hours requested:		
Request for Session A:	Request for Session B:	Request for Session C:

**Explain why you are requesting this overload and how you will manage this increase in workload. Address why it is not possible to wait until a future semester to take one or more of the requested courses.**

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**Are you taking any classes at another institution? If so, please list the courses below.**

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**List the courses for which you are already registered in the term you are requesting the overload.**

<u>Course prefix and number (e.g. ENG 101)</u>	<u>Credit hours</u>	<u>Session</u>
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■		
■		
■		
■		
■		
■		

**List the additional courses that you want to add to your schedule if this overload petition is approved.**

<u>Course prefix and number (e.g. ENG 101)</u>	<u>Credit hours</u>	<u>Session</u>
■		
■		
■		
■		